



December 15, 2014

David Wright  
Department of Water Resources  
Division of Flood Management  
3464 El Camino Ave., Suite 200  
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD  
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046  
PROGRESS REPORT FROM 10/1/2014 TO 10/31/2014 AND INVOICE NO. SJAFCA-18**

Enclosed for your review is the progress report for the period covering October 1, 2014 through October 31, 2014 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request. The request for payment is \$80,169.86. This includes a 5% retention in the amount of \$4,219.47 from the total amount of \$84,389.33. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State. In addition, a disbursement request summary is enclosed for your reference.

If you have any questions or need more information, please contact me at (209) 937-8866 or e-mail me at [Roger.Churchwell@stocktongov.com](mailto:Roger.Churchwell@stocktongov.com).

A handwritten signature in blue ink that reads "Roger Churchwell".

ROGER CHURCHWELL, P.E., C.F.M.  
DEPUTY EXECUTIVE DIRECTOR

RC:GMB

Enclosures

emc: Michael Sabbaghian, Department of Water Resources  
Mark List, Department of Water Resources  
Christopher Williams, Department of Water Resources  
Jim Giottonini, Executive Director  
Dave Peterson, Principal, PBI

**Bill to:**

State of California  
Department of Water Resources  
Division of Flood Management  
Attention: David Wright  
3464 El Camino Ave., Suite 200  
Sacramento, CA 95821-9000

**Invoice No.:** SJAFCA-18  
**Invoice Date:** December 15, 2014

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 10/1/2014 thru 10/31/2014 accompanies this invoice.		
Expenditure Summary	\$ 84,389.33	
Retention Amount (5%)	\$ (4,219.47)	
Total Disbursement Request		\$ 80,169.86

Please send payment to:

San Joaquin Area Flood Control Agency  
22 E. Weber Ave., Room 301  
Stockton, CA 95202-2317  
Attn: Roger Churchwell

**Total Balance Due: \$ 80,169.86**



**MONTHLY PROGRESS REPORT**  
for the  
**LOWER SAN JOAQUIN RIVER and DELTA SOUTH**  
**REGIONAL FLOOD MANAGEMENT PLAN**

**Project Sponsor:** San Joaquin Area Flood Control Agency (SJAFCFA)

**Contract Agreement No.:** 4600010046

**Progress Period:** 10/1/2014 thru 10/31/2014

**SUMMARY OF ACTIVITIES**

For the progress period noted above, the team worked on addressing comments on the administrative draft RFMP, worked on preparing the final (2014) RFMP, and continued the financial planning effort.

The RFMP is under budget. The review period for the Administrative Draft RFMP ended on October 10, 2014. Requests for a two-week review extension to October 24th were granted. Due to the extended comment period the final RFMP is now scheduled for delivery on November 20, 2014. RFMP document will be posted on the RFMP Website: [www.sjafca.com/ljrdsrmp.php](http://www.sjafca.com/ljrdsrmp.php).

**PROJECT INFORMATION**

**Major accomplishments during the progress period**

A summary of major activities and accomplishments during the progress period is presented in the following table.

<b>Workplan Task</b>	<b>Status</b>	<b>Major Accomplishments during the Progress Period</b>
Task 1: Project Management	Ongoing	<ul style="list-style-type: none"> <li>• Conducted regular bi-weekly team conference calls</li> <li>• Sub-consultant team coordination</li> <li>• Team assignments</li> </ul>
Task 2: Outreach & Data Collection	Ongoing	<ul style="list-style-type: none"> <li>• Discussed comments on administrative draft RFMP with commenters</li> <li>• Prepared comment/response log for administrative draft RFMP</li> <li>• Held October TAC meeting</li> </ul>
Task 5: Projects	Ongoing	<ul style="list-style-type: none"> <li>• Refine select project descriptions</li> <li>• Coordinate with CVFED and review products</li> </ul>
Task 7: Finance Plan	Ongoing	<ul style="list-style-type: none"> <li>• Continued work on finance plan.</li> </ul>
Task 9: Draft RFMP	Ongoing	<ul style="list-style-type: none"> <li>• Worked on history materials to enhance Appendix C of RFMP</li> </ul>
Task 10: Final Draft	Ongoing	<ul style="list-style-type: none"> <li>• Worked on modifications to RFMP main report and appendices</li> </ul>

**Issues or concerns that affect the schedule or budget**

No issues or concerns arose during this progress period.

**Differences between work performed and work outlined in project work plan**

No deviations from the original work plan have occurred.

**COST INFORMATION**

There are no changes to the total costs presented in the original budget. See attached Expenditure Summary for the billing period through October 31, 2014 (Attachment 1). For an itemized cost breakdown by task, please refer to invoices submitted for October 2014 (Exhibits A, B-1, B-2 and B-3). The Expenditure Summary includes Professional Services by Kjeldsen, Sinnock and Neudeck to develop future operations and maintenance funding strategies for SJAFCA and the San Joaquin County Flood Control and Water Conservation District. This service was not included in the original scope submitted. SJAFCA has consulted with the State regarding this effort and got concurrence that it is already within the original agreement scope. See Exhibit C for a copy of correspondence.

At this time we have spent approximately 75% of our budget, and completed approximately 94% of the work thus far. Thence, RFMP is currently under budget. Projected expenditure for the next monthly reporting period is approximately 5% of the budget.

**Work-In-Kind Expenditures**

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participants' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 10/31/2014 (Attachment 2). WIK costs are tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

**SCHEDULE INFORMATION**

The review period for the Administrative Draft RFMP ended on October 10, 2014. Requests for a two-week review extension to October 24<sup>th</sup> were granted. Note: some comments arrived after the end of October. Due to the extended comment period the final RFMP is now scheduled for delivery on November 20, 2014. See attached progress schedule (Attachment 3).

**ANTICIPATED ACTIVITIES NEXT MONTH**

The anticipated activities for September 2014 include:

- Attend November TAC meeting
- Coordination Committee attendance
- Prepare final RFMP